



**We seek experienced, credentialed Medical Assistants to join our team.**

Our patients walk through the doors with great expectations... and hope. It will be your job to help us deliver it.

We seek experienced medical assistants to work in a fast-paced, high volume orthopedic clinic. Our medical assistants manage a variety of patient, clerical, environmental, and organizational tasks associated with providing exceptional patient-centered care. Our medical assistants are credentialed and responsible for accurate and timely documentation in the electronic health record. Other duties may include performing wound care, dressing/cast removal, sterilization of instruments, assisting with appointment and surgery scheduling.

**Our ideal candidate:**

- Is credentialed (certified or registered: CMA/AAMA, RMA, NCMA)
- Has a minimum 1 year experience
- Has strong working knowledge of medical and drug terminology
- Possesses excellent customer service skills and a high-level professional demeanor
- Is detail-oriented and organized with excellent time-management skills
- Has NextGen® or comparable EMR experience

**Preference is given for:**

- Orthopedic experience
- Surgery coordination experience
- Bilingual in Spanish

**To apply:** Please visit <http://www.hopeorthopedics.com/careers> for our application and information on how to submit.

*Hope Orthopedics is an Equal Opportunity Employer*

Hope Orthopedics of Oregon | 1600 State Street, Salem, OR 97301 | [hopeorthopedics.com](http://www.hopeorthopedics.com)