



We seek an experienced, credentialed Medical Assistant to join our team.

Our patients walk through the doors with great expectations... and hope. It will be your job to help us deliver it.

We seek experienced medical assistants to work in a fast-paced, high volume orthopedic clinic. Our medical assistants manage a variety of patient, clerical, environmental, and organizational tasks associated with providing exceptional patient-centered care. Our medical assistants are credentialed and responsible for accurate and timely documentation in the electronic health record. Other duties may include performing wound care, dressing/cast removal, sterilization of instruments, assisting with appointment and surgery scheduling.

Our ideal candidate:

- Is credentialed (certified or registered: CMA/AAMA, RMA, NCMA)
- Has a minimum 1 year experience
- Has strong working knowledge of medical and drug terminology
- Possesses excellent customer service skills and a high-level professional demeanor
- Is detail-oriented and organized with excellent time-management skills
- Has NextGen® or comparable EMR experience

Preference is given for:

- Orthopedic experience
- Surgery coordination experience
- Bilingual in Spanish

To apply: Please visit <http://www.hopeorthopedics.com/careers> for our application and information on how to submit.

Hope Orthopedics is an Equal Opportunity Employer

Hope Orthopedics of Oregon | 1600 State Street, Salem, OR 97301 | hopeorthopedics.com